To: Chu, Ed[Chu.Ed@epa.gov]

Cc: Williams, Felicia[Williams.Felicia@epa.gov]; Stepp, Cathy[stepp.cathy@epa.gov]

From: Martinez, Isidra

**Sent:** Mon 5/21/2018 10:20:53 PM

Subject: RE: please send final week schedule for Jim

Everything is going great. Thanks!

I now have changes. Please see below.

## Tuesday, May 22, 2018

Time	Topic	Location	Lead
8:30 am – 9:00 am	EVS walk w/ Cheryl	ORA Office	Cheryl
9:00 am-10:00am	Meet and Greet ORA Managers	RA Large Conf. Rm	Jim
10:30 am- 11:30pm	Regional Tour		John Haugland
1:00 pm – 2:00 pm	Milwaukee Metro Sewage District	RA Small Room	ORC/WD
2:30 pm – 3:30 pm	Central Sands Dairy	RA Small Room	ORC/WD
3:30 pm – 4:30 pm	Back 40/Aquila Mine	RA Small Room	ORC/WD
4:30 pm – 5:30 pm	Michigan 404 Program Comments	RA Small Room	ORC/WD

Isidra Martinez
Administrative Assistant to the Deputy Regional Administrator
U.S. EPA, Region 5
Office the Regional Administrator
312-353-4890

From: Chu, Ed

Sent: Monday, May 21, 2018 12:54 PM

To: Martinez, Isidra < Martinez. Isidra@epa.gov>

Cc: Williams, Felicia < Williams. Felicia@epa.gov>; Stepp, Cathy < stepp.cathy@epa.gov>

Subject: Re: please send final week schedule for Jim

Got it - thank you. Hope everything is going well!

Sent from my iPhone

On May 21, 2018, at 9:09 AM, Martinez, Isidra < Martinez. Isidra@epa.gov > wrote:

Hi Ed

I did not make any changes to your document.

On May 21, 2018, at 9:06 AM, Chu, Ed < Chu. Ed@epa.gov > wrote:

Hi Sidra,

I am trying to schedule around my meetings with Jim on Tuesday – it will be the only day that I will be in your office physically this week. I do plan to have dinner with him tonight. Thank you.

Edward H. Chu | Deputy Regional Administrator
U.S. Environmental Protection Agency
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